



**SGMSPM's**  
**SHARADCHANDRA PAWAR INSTITUTE OF**  
**MANAGEMENT, OTUR**  
**PUNE - 412409**

Approved by AICTE, Recognized by DTE (Govt. of Maharashtra), Affiliated to Savitribai Phule Pune University

**Date: 05/01/2021**

**IQAC Meeting Notice**

**Respected Sir/Madam,**

This is to inform you that the third Meeting of the Internal Quality Assurance Cell (IQAC) of Sharad Chandra Pawar Institute of Management Otur, is scheduled on 11/01/2021 at 02.00 pm in the boardroom.

**Agenda of the Meeting**

- 1) To confirm and finalise the minutes of 2<sup>nd</sup> IQAC meeting held in the institute.
- 2) To conduct certification programmes for MBA-I students.
- 3) To organise Social Responsibilities Programme.
- 4) To organise Skill Enchantment Programme.
- 5) To take review of new CBCS 2019 pattern syllabus.

You are requested to attend the meeting.

Dr. Kakad Ramesh Bandu  
Coordinator- IQAC  
**IQAC Co Ordinator**  
**Sharadchandra Pawar**  
**Institute of Management**  
At-Dumbarwadi, Post-Khamundi,  
Tal-Junnar, Dist-Pune 410504



Dr. Sunil Losarwar Ganpatrao  
Chairman-IQAC  
**Director**  
Sharadchandra Pawar Institute of Management  
Otur (Dumbarwadi), Tal. Junnar Dist.- Pune

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**Minutes of Meeting**

The third meeting of the Internal Quality Assurance Cell (IQAC) of Sharad Chandra Pawar Institute of Management Otur, was held on 11/01/2021 at 02.00 pm in the boardroom.

Following subjects were discussed in the meeting.

**1. To confirm and finalise the minutes of previous meeting held in the institute**

**Resolution:** IQAC Coordinator opened the meeting with welcoming all members. Minutes of 2<sup>nd</sup> IQAC meeting were read and confirmed by all members.

**2. To conduct certification programmes for MBA-I year students**

Chairman of IQAC S. K. Chand proposed to organise certification programme in "Financial Wellbeing" while investing in shares. S. K. Chand suggested to invite Dr. Sarika Lohana, Trainer, G-Institution & Consultancy, who is trainer shall conduct the certification programme. All faculty members agreed for same.

**Resolution:** It was resolved to conduct the Certification Programme on "Financial Wellbeing"

**3. To organise Social Responsibilities Programme.**

Prof. Amit Ghotane Social Responsibilities Cell coordinator proposed to organise Social Responsibilities Programme. Director informed all faculty members to organise various social events. It was decided to organise blood donation camp, E-Waste donation drive.

**Resolution:** It was resolved to organise Blood Donation camp and other social events be organised. Prof. Amit Ghotane shall coordinate the same. All members agreed for same.



*Sunil*  
**Director**

Sharadchandra Pawar Institute of Management  
Otur (Dumbarwadi), Tal. Junnar Dist. - Pune





Estd. 28th Aug 1990

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**4. To organise Skill Enchantment Programme.**

Prof. Abhale Ganesh Skill Enchantment Cell coordinator proposed to organise Skill Enchantment Programme. Director informed all faculty members to organise various Skill Enchantment. It was decided to organise Meditation, Breath and Yoga and etc.

**Resolution:** It was resolved to organise Meditation, Breath and Yoga and other Skill Enchantment Programme be organised. Prof. Abhale Ganesh shall coordinate the same. All members agreed for same.

**5. To take review of new CBCS and OBE 2019 pattern syllabus**

Chairman of IQAC S. K. Chand took the feedback about new CBCS and OBE 2019 pattern syllabus, difficulties faced in execution of OBE system, challenges faced in CCE and preparation of rubrics. All faculties shared the difficulties faced by them in terms of insufficient teaching hours, difficulty in understanding the rubrics as well as few suggested changes in CCE.

**Resolution:** It was resolved that Academic Head shall design a form to take feedback of CBCS and OBE 2019 pattern syllabus from all stakeholders.

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**Action Taken Report**

No.	Topic	Action Taken
1	To confirm and finalise the minutes of 2 <sup>nd</sup> IQAC meeting held in the institute	• Minutes of 2 <sup>nd</sup> IQAC Meeting were finalized and confirmed
2	To conduct certification programmes for MBA-I students.	• Certification programme was scheduled to be held in January 2020 for finance specialisation students and interested students of MBA-Ist year.
3	To organise Social Responsibilities	• Blood Donation Camp, E-Waste donation drive and other social activities were organised.
4	To organise Skill Enchantment Programme	• Meditation, Breath and Yoga and other Skill Enchantment Programme were organised.
5	To take review of new CBCS and OBE 2019 pattern syllabus	• Review of CBCS and OBE 2019 pattern syllabus was taken

Dr. Kakad Ramesh Bandu  
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**IQAC Co Ordinator**  
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